

Meeting	OLC Board Meeting	Agenda Item No. Paper No.	For Information 91.0
Date of meeting	17 October 2018		

Title	OLC Board Forward Plan
Sponsor	Board Secretary
Status	OFFICIAL
To be communicated to:	Members and those in attendance

Executive summary
The attached paper provides a record of the OLC Board forward plan.
Recommendation/action required
Board is asked to note the forward plan.

OLC 2018/19	Sponsor	23 April Q4 reporting	4 June	9 July Q1 reporting	12 Sept	17 Oct Q2 reporting	10 Dec	28 Jan Q3 reporting	20 March
	Papers issued	16 April	25 May	2 July	5 Sept	10 Oct	3 Dec	21 Jan	13 March
Governance and Reporting									
Executive Report (formerly individual CEO and CO reports) <small>To include update on CMC</small>	CEO / CO	Present	Present	Present	Present	Present	Present	Present	Present
Finance Report	CEO	Present	Present	Present	Present	Present	Present	Present	Present
Performance Report	CO		Present		Present		Present		Present
Quarterly - Register of Interests	Board Sec	Present		Present		Present		Present	
Quarterly - Gifts and Hospitality Report	Board Sec	Present		Present		Present		Present	
Quarterly - Board and Senior Manager Expenses report	Board Sec	Present		Present		Present		Present	
ARAC Update / Minutes	Chair ARAC	Present		Present			Present		Present
RemCo Update / Minutes	Chair RemCo	Present	Present	Present		Present	Present		Present
Annual review of Scheme of Delegations	CEO								Present
Annual review of Matters Reserved to Board	CEO								Present
Board paper redactions	Board Sec	Present	Present	Present	Present	Present	Present	Present	Present
Performance									
Quarterly strategic and performance Report	CO /CEO	Present		Present		Present		Present	
Quarterly Modernising LeO report	CEO	Present		Present		Present		Present	
KPI and balanced scorecard 2019 -20	CEO								Present
KPI Tolerances	CEO	Present	Present	Present	Present	Present	Present	Present	Present
Legal Services Board(attend and present)	LSB			Present				Present	
Strategy and Planning									
Annual strategic risk workshop / approval of next years strategic risks	CEO	Workshop	Present		Workshop				Workshop
Draft 2019/20 budget - planning for annual budget and LSB paper	CEO					Present			
Strategy, businesss plan and budget consultation 2019-20	CEO						Present		
Feedback on the strategy, business plan and budget consultation 2019-20	CEO							Present	
Strategy and business plan approval	CEO								Present
OLC Budget approval								Tentative Present (may be out of C'tee)	Tentative Present (may be out of C'tee)
Annual Budget and LSB paper	CEO								Present

Horizon scanning	CEO/ CO			Present	Present	Present	Present	Present	Present
Publishing decisions	CO					Present			
CMC transition	CEO / CO					Present			
Future delivery models	CEO / CO						Present (carried forward from October)		
Equality and Diversity approval of EPOs for next financial year	CO	Present							Present
Governance									
Review of Board Effectiveness	CHAIR							Private OLC Session	Present - Final report and action plan
Annual Service Complaint Adjudicator's interim and final Report	CO	Present					Present - Interim report		
Annual Report and Accounts	CEO		Present Out of c'tee in 2018						Present
Welsh Language Annual Report	CO			Present					
Stakeholder Engagement Workshops Outside of Formal Board Meetings									
Steve O'Connor, MoJ - Justice 2030	CHAIR		Present						
LSB	CHAIR			Present					
Sarah Chambers, Chair of the Legal Services Consumer Panel	CHAIR					Present			
Professor Stephen Mayson, UCL (review of the legal services market)	CHAIR							Present	