

<b>Meeting</b>	OLC Board Meeting	<b>Paper No. 117.0</b> For Information only
<b>Date of meeting</b>	14 December 2021	

<b>Title</b>	<b>OLC Board Forward Plan</b>
<b>Sponsor</b>	Kay Kershaw, Board Secretary
<b>Status</b>	OFFICIAL
<b>To be communicated to:</b>	Members and those in attendance

<b>Executive summary</b>
The attached paper provides a record of the OLC Board's draft forward plan.
<b>Recommendation/action required</b>
Board is asked to <b>note</b> .

**High Level Board Forward Plan 2022**

<b>Date of Meeting</b>	<b>Papers to be issued</b>							
<b>26 JANUARY 2022</b> <b>BOARD MEETING</b> <b>Q3 reporting</b>	19 January 2022	2022/23 Budget and Business Plan: Feedback following consultation	Tentative: 2022/23 Budget: Approval of final budget for submission to the LSB, including LSB Budget Acceptance Criteria	2022/23 Business Plan: Approval	2020/21 Annual Report and Accounts: Lessons Learned	Service Complaint Adjudicator contract	Civil Service Survey Results	EDI Update
<b>11 FEBRUARY 2022</b> <b>WORKSHOP</b>			2022/23 Budget: Approval of budget for submission to the LSB, including LSB Budget Acceptance Criteria					
<b>24 FEBRUARY 2022</b> <b>WORKSHOP</b>								
<b>31 MARCH 2022</b> <b>BOARD MEETING</b> <b>Q4 reporting</b>	24 March 2022	2021 /22 Annual Report and Accounts: Timetable and planning	Annual Board Effectiveness Review	Annual Review of Governance Documents: Scheme of Delegations / Matters Reserved to Board / OLC Operating Framework/ OLC Rules of Procedure / Terms of Reference for Category 1 Publications Committee ARAC / RemCo / Performance and Quality Task and Finish Group	Annual approval of Equality Priority Objectives for 2022/23			
<b>26 MAY 2022</b> <b>BOARD MEETING</b>	19 May 2022	2021/22 Annual Report and Accounts: Progress Report	2022/23 Budget and Business Plan lessons learned	Service Complaint Adjudicator 2021/2022 annual report	Annual strategic risk workshop / Review of Strategic Risks			
<b>30 JUNE 2022</b> <b>BOARD MEETING</b> <b>Q1 reporting</b>	23 June 2022	2021/22 Annual Report and Accounts Board approval and sign off	2023/24 Budget: Programme Plan	Annual Welsh Language Report	Tentative: EDI update	Twice yearly quality assurance update		
<b>14 JULY 2022</b> <b>SEMINAR</b>								
<b>15 September 2022</b> <b>BOARD MEETING / SEMINAR</b>	08 September 2022		Tentative: 2023/24 - Developing budget, business plan, skeleton consultation and preparation for the mid-year stocktake.					
<b>20 OCTOBER 2022</b> <b>BOARD MEETING</b> <b>Q2 reporting</b>	13 October 2022	Mid-year review of KPIs	2022/23 Business Plan: Mid Point review /stocktake	2023/24 Budget and Business Plan: Approval for consultation	2023/24 Budget Acceptance Criteria and Draft Budget: approval to submit to LSB	Service Complaint Adjudicator interim 2021/22 report	2021/22 Annual Report and Accounts lessons learned	
<b>15 DECEMBER 2022</b> <b>BOARD MEETING</b> <b>Q3 reporting</b>	02 December 2022	Tentative: 2023/24 Budget, Strategy and Business Plan: Feedback following the consultation	Tentative: 2022-23 Final Budget, Strategy and Business Plan: Approval	Tentative: 2022-23 Final Budget: Approval of the budget for submission to the LSB	Twice yearly quality assurance update	Annual Report on Enforcement	2022 Civil Service Survey results	