

<b>Meeting</b>	OLC Board Meeting	<b>Agenda Item No. Paper No.</b>	For Information 125.0
<b>Date of meeting</b>	25 January 2023		

<b>Title</b>	<b>OLC Board Forward Plan</b>
<b>Sponsor</b>	Kay Kershaw, Board Secretary
<b>Status</b>	OFFICIAL
<b>To be communicated to:</b>	Members and those in attendance

<b>Executive summary</b>
The attached paper provides a record of the OLC Board's forward plan.
<b>Recommendation/action required</b>
Board is asked to <b>note</b> .

**High Level Board Forward Plan 2023**

Date of Meeting	Papers to be issued										
<b>25 JANUARY</b> <b>BOARD MEETING</b> <small>Q3 reporting</small>	18 January 2023	Performance Dashboard - Q3 reporting : *Finance; *Operational Performance; *People; *Quality and Service	Q3 Transparency reporting: *Board member Register of Interests *Ombudsman Register of Interests *Board member and senior manager expenses *Gifts and hospitality report	Trajectories and assumptions	2023/24 Budget and Business Plan: Approval of the 2023/24 Budget, Strategy and Business Plan and Budget Acceptance Criteria	2023/24 Annual Report and Accounts: Timetable and Planning	Civil Service Survey Results	Update on Scheme Rules Changes	Tripartite Protocol	Annual Review of Governance Framework	Annual Review of Governance documents *Scheme of delegations and matters reserved to Board *OLC Operating Framework *OLC Rules of Procedure *Category 1 Publications Committee Terms of Reference *RemCo Terms of Reference
<b>16 FEBRUARY</b> <b>WORKSHOP</b>	9 February 2023	Deep Dive: Quality and FET Customer Satisfaction	Annual Report and Accounts -feedback on narrative	Strategy							
<b>26 APRIL</b> <b>BOARD MEETING</b> <small>Q4 reporting</small>	19 April 2023	2022/23 Annual Report and Accounts; Update on progress	Civil Service Survey Results	Scheme Rules Changes: Update	Quarter four reporting, to include: Finance, Operational Performance, People, Quality Assurance, 22/23 Business Plan and Transparency reports	Service Complaint Adjudicator's Annual Report.	EDI Update and approval of Equality Priority Objectives	2023/24 Budget and Business Plan: Lesson Learned			
<b>15 JUNE</b> <b>BOARD MEETING</b> <small>Q1 reporting</small>	8 June 2023	Tentative: Pre-Board session with the Disability and Carers network	2022/23 Annual Report and Accounts Board approval and sign off	2024/25 Budget: Programme Plan							
<b>20 JULY</b> <b>BOARD MEETING</b>	13 July 2023	2023/24 Budget and Business Plan: Lessons Learned	Approval of the Annual Welsh Language Report	2024/25 Budget, Business Plan and Strategy: Planning and developing the Draft Budget, Business Plan, outline / roadmap of strategy and options for consultation.	Annual Strategic Risk Workshop, to include a review the strategic risk register and agree the proposed strategic risks, tolerances and risk appetite.	Quarter one reporting, to include: Finance, Operational Performance, People, Quality Assurance, 22/23 Business Plan and Transparency reports	Annual Horizon Scanning				
<b>21 September</b> <b>WORKSHOP</b>	14 September 2023	2024/25 Budget and Business Plan									
<b>18 OCTOBER</b> <b>BOARD MEETING</b> <small>Q2 reporting</small>	11 October 2023	2024/25 Draft Budget and Business Plan: Approval for consultation. Approval for submission to the LSB, including Budget Acceptance Criteria	2023/24 Service Complaint Adjudicator interim report	Quarter two reporting, to include: Finance, Operational Performance, People, Quality Assurance, 22/23 Business Plan and Transparency reports	EDI Update	2022/23 Annual Report and Accounts lessons learned					

<p><b>14 DECEMBER</b> <b>BOARD MEETING</b></p>	<p>7 December 2023</p>	<p>Tentative: 2024/25 Budget, Business Plan and Strategy: Feedback following consultation</p>	<p>Tentative: 2024/25 Business Plan: Approval</p>	<p>Tentative: 2024/25 Final Budget and Budget Acceptance Criteria: Approval for submission to the LSB</p>	<p>Annual report on Enforcement</p>	<p>Annual Review of Governance Documents: Scheme of Delegations / Matters Reserved to Board / OLC Operating Framework/ OLC Rules of Procedure / Terms of Reference for Category 1 Publications Committee ARAC / RemCo / Performance and Quality Task and Finish Group</p>					
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