

Meeting	OLC Board Meeting	Agenda Item No. Paper No.	For Information
Date of meeting	31 March 2022		

Title	OLC Board Forward Plan
Sponsor	Kay Kershaw, Board Secretary
Status	OFFICIAL
To be communicated to:	Members and those in attendance

Executive summary
The attached paper provides a record of the OLC Board's forward plan.
Recommendation/action required
Board is asked to note .

High Level Board Forward Plan 2022

Date of Meeting	Papers to be issued							
26 JANUARY 2022 BOARD MEETING Q3 reporting	19 January 2022	2022/23 Budget and Business Plan: Milestone report	2020/21 Annual Report and Accounts: Lessons Learned	Service Complaint Adjudicator contract	EDI Update			
11 FEBRUARY 2022 WORKSHOP		2022/23 Business Plan: Approval	2022/23 Budget: Approval of final budget for submission to the LSB, including LSB Budget Acceptance Criteria					
24 FEBRUARY 2022 WORKSHOP								
31 MARCH 2022 BOARD MEETING Q4 reporting	24 March 2022	2021 /22 Annual Report and Accounts: Timetable and planning	Annual approval of Equality Priority Objectives for 2022/23	Civil Service Survey Results	Scheme Rules Changes			
27/04/2022 EXTRA ORDINARY BOARD MEETING	20 April 2022	Scheme Rules: Feedback from consultation and approval of the updated Scheme Rules for submission to the LSB						
26 MAY 2022 BOARD MEETING	19 May 2022	2021/22 Annual Report and Accounts: Progress Report	2022/23 Budget and Business Plan lessons learned	Service Complaint Adjudicator 2021/2022 annual report	Annual strategic risk workshop / Review of Strategic Risks			
30 JUNE 2022 BOARD MEETING Q1 reporting	23 June 2022	2021/22 Annual Report and Accounts Board approval and sign off	2023/24 Budget: Programme Plan	Annual Welsh Language Report	Tentative: EDI update	Twice yearly quality assurance update		
14 JULY 2022 SEMINAR								
15 September 2022 BOARD MEETING / SEMINAR	08 September 2022	Tentative: 2023/24 - Developing budget, business plan, skeleton consultation and preparation for the mid-year stocktake.						
20 OCTOBER 2022 BOARD MEETING Q2 reporting	13 October 2022	Mid-year review of KPIs	2022/23 Business Plan: Mid Point review /stocktake	2023/24 Budget and Business Plan: Approval for consultation	2023/24 Budget Acceptance Criteria and Draft Budget: approval to submit to LSB	Service Complaint Adjudicator interim 2021/22 report	2021/22 Annual Report and Accounts lessons learned	Annual Review of Governance Documents: Scheme of Delegations / Matters Reserved to Board / OLC Operating Framework/ OLC Rules of Procedure / Terms of Reference for Category 1 Publications Committee ARAC / RemCo / Performance and Quality Task and Finish Group
15 DECEMBER 2022 BOARD MEETING Q3 reporting	02 December 2022	Tentative: 2023/24 Budget, Strategy and Business Plan: Feedback following the consultation	Tentative: 2022-23 Final Budget, Strategy and Business Plan: Approval	Tentative: 2022-23 Final Budget: Approval of the budget for submission to the LSB	Twice yearly quality assurance update	Annual Report on Enforcement	2022 Civil Service Survey results	