

Meeting	OLC Board Meeting	For Information
Date of meeting	26 May 2022	

Title	OLC Board Forward Plan
Sponsor	Kay Kershaw, Board Secretary
Status	OFFICIAL
To be communicated to:	Members and those in attendance

Executive summary
The attached paper provides a record of the OLC Board's forward plan.
Recommendation/action required
Board is asked to note .

High Level Board Forward Plan 2022

Date of Meeting	Papers to be issued							
26 JANUARY 2022 BOARD MEETING Q3 reporting	19 January 2022	2022/23 Budget and Business Plan: Milestone report	2020/21 Annual Report and Accounts: Lessons Learned	Service Complaint Adjudicator contract	EDI Update			
11 FEBRUARY 2022 WORKSHOP		2022/23 Business Plan: Approval	2022/23 Budget: Approval of final budget for submission to the LSB, including LSB Budget Acceptance Criteria					
24 FEBRUARY 2022 WORKSHOP								
31 MARCH 2022 BOARD MEETING Q4 reporting	24 March 2022	2021 /22 Annual Report and Accounts: Timetable and planning	Annual approval of Equality Priority Objectives for 2022/23	Civil Service Survey Results	Scheme Rules Changes			
27/04/2022 EXTRA ORDINARY BOARD MEETING	20 April 2022	Scheme Rules: Feedback from consultation and approval of the updated Scheme Rules for submission to the LSB						
26 MAY 2022 BOARD MEETING	19 May 2022	2021/22 Annual Report and Accounts: Progress Report	2022/23 Budget and Business Plan lessons learned	Service Complaint Adjudicator 2021/2022 annual report	Scheme Rules changes	Review of performance reporting	Board effectiveness review	
30 JUNE 2022 BOARD MEETING Q1 reporting	23 June 2022	2021/22 Annual Report and Accounts Board approval and sign off	2023/24 Budget: Programme Plan	Annual Welsh Language Report	Tentative: EDI update			
14 JULY 2022 SEMINAR	07 July 2022	Tentative: Quality Assurance	Tentative: Strategy planing					
15 September 2022 BOARD MEETING / SEMINAR	08 September 2022	Tentative: 2023/24 - Developing budget, business plan, skeleton consultation and preparation for the mid-year stocktake.	EDI Update					
20 OCTOBER 2022 BOARD MEETING Q2 reporting	13 October 2022	Mid-year review of KPIs	2022/23 Business Plan: Mid Point review /stocktake	2023/24 Budget and Business Plan: Approval for consultation	2023/24 Budget Acceptance Criteria and Draft Budget: approval to submit to LSB	Service Complaint Adjudicator interim 2021/22 report	2021/22 Annual Report and Accounts lessons learned	Annual Review of Governance Documents: Scheme of Delegations / Matters Reserved to Board / OLC Operating Framework/ OLC Rules of Procedure / Terms of Reference for Category 1 Publications Committee ARAC / RemCo / Performance and Quality Task and Finish Group
15 DECEMBER 2022 BOARD MEETING Q3 reporting	02 December 2022	Tentative: 2023/24 Budget, Strategy and Business Plan: Feedback following the consultation	Tentative: 2022-23 Final Budget, Strategy and Business Plan: Approval	Tentative: 2022-23 Final Budget: Approval of the budget for submission to the LSB	Twice yearly quality assurance update	Annual Report on Enforcement	2022 Civil Service Survey results	